

Request for **STUDENT** parking-Smith Ave. Ramp

Type of Student _____

Last Name: _____ First Name: _____ ID# _____

Department: _____ Phone #: _____

Rotation End Date: _____

Vehicle #1

Color: _____ Year: _____

Make & Model: _____

License Plate #: _____

Vehicle #2

Color: _____ Year: _____

Make & Model: _____

License Plate #: _____

Permit Month: _____ Permit Month: _____
Permit Month: _____ Permit Month: _____

Responsibilities of Student Parking:

- All students must complete a parking application if they wish to park.
- Student parking is available at the Smith Ave. Ramp for an initial \$10 deposit for the access card. This deposit is returned when the issued access card is returned.
- All students parking for day shifts is at the Smith Ave. Ramp located across the street from Xcel Energy Center on Smith Ave and Kellogg Blvd. The only exception to this are the first and last days of the rotation; students may park on level G of the North Ramp on those days only.
- Evening parking is available in the East Ramp beginning at 3:30pm Monday-Friday and all day on the weekends. Additional campus access must be requested by your instructor.
- Parking is on a first come, first served basis. **YOU ARE NOT GUARANTEED A PARKING SPACE.**
- If there is no space available in the designated area, you must find parking elsewhere at your own expense. We **DO NOT** validate parking for students who choose to park on campus.
- Permits must be displayed on the vehicle's rearview mirror with the month and year visible. Failure to do so may result in a ticket being issued.
- Parking permits are not transferable.
- Only one ID will be issued per contract. There is a \$10.00 replacement fee for a lost ID or hangtag. There is a \$15 replacement fee for a lost access card.
- Students must notify the Parking Office of any status or automobile information changes.
- Parking contracts may be cancelled for violation of parking regulations.
- Contract holders may park one vehicle at a time in their assigned areas at their own risk of any fire, theft or damage to their vehicles or contents of same.

I have read and understand the parking responsibilities and agree to abide by them.

Student's Signature: _____ **Date:** _____

Department Student Parking Authorization

Department Manager's Signature: _____
(Must be signed by the Department Manager)

Department: _____ Phone: _____ Position: _____